



**2017 Canby Independence Day Celebration – Non-Profit Informational Booth**

The 2017 Canby Independence Day Celebration will be held downtown on Tuesday, July 4<sup>th</sup>. A street fair featuring food and beverage merchants, arts and craft retailers, live music, children’s activities, and a parade make this an event not to miss! This time-honored, family friendly event brings people of all ages – from Canby citizens and visitors – to experience a true, small-town Independence Day. This long established event traditionally brings thousands of people from Canby and beyond.

**Event Details**

*Date:* Tuesday, July 4<sup>th</sup>, 2017

*Location:* Around Wait Park between Holly and Grant, and 3<sup>rd</sup> and 4<sup>th</sup> Avenue in Downtown Canby OR

*Time:* 9:30 AM – 4:00 PM

*Booth Setup:* 7:00 – 9:30 AM *Booth Teardown:* After 4:00 PM

*Questions/Information:*

Jamie Stickel, Main Street Manager, 503.266.0772 | [StickelJ@CanbyOregon.gov](mailto:StickelJ@CanbyOregon.gov)

**Return forms by mail to: PO Box 930, Canby, OR 97013**

**Drop-Off To: Development Services, 222 NE 2<sup>nd</sup> Avenue, 2<sup>nd</sup> Floor Lobby**

**Registration – Must include initials and signature on Page 2**

Responsible Party/Contact Person:				
Business Name:				
Description of information, program or service to be promoted: (please attach photos of booth, if available)				
Address:				
		(City)	(State)	(Zip)
Telephone:		Email:		

**Booth Options**

*Rates are based on one (1) 10’x10’ booth space. If you require additional booth space, please indicate the quantity below. Vendors should provide the City with an ID to receive the local rate.*

***Please make checks payable to City of Canby. There is a \$25 fee for any returned check.***

Local non-profit informational vendor **\$00** QTY: \_\_\_\_\_

**YES! I would like to reserve a specific location.** Specified location is \$50 extra.

*Location preference or desired attributes:* \_\_\_\_\_

**Requirements:**

**Will you require electricity? Yes  No  Electricity is \$25 per outlet.**

**Total number of outlets** \_\_\_\_\_

**Rules/Information**

1. All booths must be set up by 9:30 AM and remain open until 4:00 PM.
2. Garbage and recycling facilities will be available on site.
3. Electricity is provided on a first come, first serve basis at \$25 per outlet. Each space is allotted 1800 watts of electricity. Please provide information to the city on the amount of electricity – if any – your booth will need.
4. Vendors may not change assigned spaces without permission from staff.
5. Non-Profit Informational Booths must not sell food, drinks, or any items from their booth. The booth is strictly for providing information.
6. All vendors must comply with 2014 Oregon Fire Code regulations.
7. The contact person is responsible for any clean up required following this event.

**Participant Waiver and Hold Harmless Agreement**

By signing and dating below, the undersigned ("Participant") represents and warrants the Participant has read, understands, and is voluntarily and knowingly agreeing to each of the following:

- \_\_\_\_\_ 1. Participant has reviewed and agrees to comply with the Canby's Independence Day Celebration, Canby Main Street, and City of Canby registration requirements in seeking admission to the Canby Independence Day Celebration.  
Initial
- \_\_\_\_\_ 2. Participant agrees to allow representations and photographs of its activities during the event, its employees, and its representatives to be used for future City of Canby and Canby Main Street marketing efforts.  
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- \_\_\_\_\_ 3. Participant and Participant's personal and business property are not insured by Canby's Independence Day Celebration, Canby Main Street, and City of Canby. Participant is solely responsible for any injuries Participant incurs in connection with Canby's Independence Day Celebration and for any damage that is done to Participant's property.  
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- \_\_\_\_\_ 4. In exchange for permission to participate in Canby's Independence Day Celebration, Participant agrees to indemnify, release, forever discharge, and hold harmless Canby's Independence Day Celebration, Canby Main Street, and City of Canby and all sponsoring organizations and each of their directors, officers, employees, agents, and volunteers from any responsibility, personal liability, claims, loss or damage of any kind, or expenses, including attorney's fees, arising out or related to Participant's application to and participating in Canby's Independence Day Celebration.  
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This includes but is not limited to special, direct, indirect, incidental or consequential damages for injuries of any kind, including but not limited to loss of life or limbs, loss of personal or business income, physical damages, or any other loss whether or not foreseeable.

Neither Participant, nor anyone action on the Participant's behalf, will bring or maintain any suit in any court to assert a claim against Canby's Independence Day Celebration, Canby Main Street, and City of Canby, its directors, officers, agents, employees, or other person for any claim that Participant might have arising out of Participant's application to participate in Canby's Independence Day Celebration.

*The City of Canby reserves the right to refuse participant participation. Violations of the rules may result in removal from the event. By signing below, I agree to the above requirements.*

**Signature of Responsible Party**

**Date**