



**Canby Independence Day Celebration – Arts & Craft Vendor Registration**

Thank you for participating in the Canby Independence Day Celebration. A street fair featuring food and beverage merchants, arts and craft retailers, live music, children’s activities, and a parade make this an event not to miss! This time-honored, family friendly event brings people of all ages – from Canby citizens and visitors – to experience a true, small-town Independence Day. This long established event traditionally brings thousands of people from Canby and beyond.

**Event Details**

*Date:* Saturday, July 4<sup>th</sup>, 2020.

*Location:* Around Wait Park between Holly and Grant, and 3<sup>rd</sup> and 4<sup>th</sup> Avenue in Downtown Canby OR

*Time:* 9:30 AM – 4:00 PM

*Booth Setup:* 7:00 – 9:30 AM *Booth Teardown:* After 4:00 PM

*Questions/Information:* Calvin LeSueur, Economic Development and Tourism Coordinator, 503.266.0772, [LeSueurC@CanbyOregon.gov](mailto:LeSueurC@CanbyOregon.gov)

**Return forms by mail to: PO Box 930, Canby, OR 97013**

**Drop-Off To: Development Services, 222 NE 2<sup>nd</sup> Avenue, 2<sup>nd</sup> Floor Lobby**

**Registration – Must include initials and signature on Page 2**

Responsible Party/Contact Person:				
Business Name:				
Description of arts and/or crafts to be sold: (please attach photos of booth/food, if available)				
Address:				
	(City)	(State)	(Zip)	
Telephone:			Email:	

**Booth Options**

*Rates are based on one (1) 10’x10’ booth space. If you require additional booth space, please indicate the quantity below. Vendors should provide the City with an ID to receive the local rate. **Please make checks payable to City of Canby.** There is a \$25 fee for any returned check.*

- Local Arts/Crafts Vendor (Until May 1<sup>st</sup>) **\$45** QTY: \_\_\_\_\_
- Local Arts/Crafts Vendor Advance Rate (Until July 1<sup>st</sup>) **\$65** QTY: \_\_\_\_\_
- Outside City Limits Arts/Crafts Vendor (Until May 1<sup>st</sup>) **\$65** QTY: \_\_\_\_\_
- Outside City Limits Arts/Crafts Vendor Advance Rate (Until July 1<sup>st</sup>) **\$85** QTY: \_\_\_\_\_

**YES! I would like to reserve a specific location.** Specified location is \$50 extra.

*Location preference or desired attributes:* \_\_\_\_\_

**Requirements:**

**Will you require electricity? Yes  No  Electricity is \$25 per outlet.**

**Total number of outlets** \_\_\_\_\_

**Rules/Information**

1. All preparation and sales must be done inside your booth area.
2. All booths must be set up by 9:30 AM and remain open until 4:00 PM.
3. Garbage and recycling facilities will be available on site.
4. Electricity is provided on a first come, first serve basis at \$25 per outlet. Each space is allotted 1800 watts of electricity. Please provide information to the city on the amount of electricity – if any – your booth will need.
5. Vendors may not change assigned spaces without permission from staff.
6. Art and Craft Vendors must not sell food or drinks from their booth.
7. All vendors must comply with 2014 Oregon Fire Code regulations.
8. The contact person is responsible for any clean up required following this event.

**Vendor Waiver and Hold Harmless Agreement**

By signing and dating below, the undersigned (“Vendor”) represents and warrants the Vendor has read, understands, and is voluntarily and knowingly agreeing to each of the following:

- \_\_\_\_\_ 1. Vendor has reviewed and agrees to comply with the Canby’s Independence Day Celebration, Canby Business, and City of Canby registration requirements in seeking admission to the Canby Independence Day Celebration.  
Initial
  
- \_\_\_\_\_ 2. Vendor agrees to allow representations and photographs of its activities during the event, its employees, and its representatives to be used for future City of Canby and Canby Business marketing efforts.  
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- \_\_\_\_\_ 3. Vendor and Vendor’s personal and business property are not insured by Canby’s Independence Day Celebration, Canby Business, and City of Canby. Vendor is solely responsible for any injuries Vendor incurs in connection with Canby’s Independence Day Celebration and for any damage that is done to Vendor’s property.  
Initial
  
- \_\_\_\_\_ 4. In exchange for permission to participate in Canby’s Independence Day Celebration, Vendor agrees to indemnify, release, forever discharge, and hold harmless Canby’s Independence Day Celebration, Canby Business, and City of Canby and all sponsoring organizations and each of their directors, officers, employees, agents, and volunteers from any responsibility, personal liability, claims, loss or damage of any kind, or expenses, including attorney’s fees, arising out or related to Vendor’s application to and participating in Canby’s Independence Day Celebration.  
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This includes but is not limited to special, direct, indirect, incidental or consequential damages for injuries of any kind, including but not limited to loss of life or limbs, loss of personal or business income, physical damages, or any other loss whether or not foreseeable.

Neither Vendor, nor anyone action on the Vendor’s behalf, will bring or maintain any suit in any court to assert a claim against Canby’s Independence Day Celebration, Canby Business, and City of Canby, its directors, officers, agents, employees, or other person for any claim that Vendor might have arising out of Vendor’s application to participate in Canby’s Independence Day Celebration.

*The City of Canby reserves the right to refuse Vendor participation. Violations of the rules may result in removal from the event. By signing below, I agree to the above requirements.*

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**Signature of Responsible Party**

**Date**